

### **RPTS 324 Professional Event Management Certificate: 2020-2021 Crisis Policies**

The RPTS Professional Event Management Certificate (PEMC) requires all students to complete a zero-credit class, RPTS 324, at the conclusion of their coursework to submit information related to the requirement of 40 unpaid hours of event service, over 10 different events with a 3 hour minimum at each event. Due to closures of events and personal health choices related to presence at in-person events across the broader event field, a temporary policy is in place for students planning to graduate between December 2020 through May 2022.

Update: RPTS 324 will no longer be offered during Summer semesters; this zero-credit course will be offered in Fall and Spring semesters only. Students planning to graduate in August should plan to register for RPTS 324 during their last Spring semester.

**For students graduating December 2020:** Any event volunteer hours submitted in the final portfolio meeting the PEMC criteria that are submitted will be accepted, even if less than the required 40 hours across 10 events with 3 hours at each event. However, all students must have volunteered for at least one virtual event, for a minimum of 3 (consecutive or nonconsecutive) hours. All other certificate criteria remain the same.

**For students graduating in May of 2021:** Students will be required to submit a minimum of 21 event volunteer hours that meet the PEMC criteria. All students must have volunteered for at least one virtual event, for a minimum of 3 (consecutive or nonconsecutive) hours. All other certificate criteria remain the same.

**For students graduating in December of 2021:** Students will be required to submit a minimum of 27 event volunteer hours that meet the PEMC criteria. All students must have volunteered for at least one virtual event, for a minimum of 3 (consecutive or nonconsecutive) hours. All other certificate criteria remain the same.

**For students graduating in May of 2022:** Students will be required to submit a minimum of 33 event volunteer hours that meet the PEMC criteria. All students must have volunteered for at least one virtual event, for a minimum of 3 (consecutive or nonconsecutive) hours. All other certificate criteria remain the same.